

**TOWN OF STOW**  
**Community Preservation Committee**

**Minutes, May 19, 2014**

**Community Preservation Committee Meeting**

*Community Preservation Committee members present:* Kathy Sferra (chair), Dot Spaulding, Mike Busch, Cortni Frecha, Louise Nejad.

*Admin. Assistant:* Krista Bracci

*Not Present:* Vin Antil, Bob Larkin, Rich Eckel & Bill Byron

The meeting began with a quorum at 7:34 pm.

**BILLS & MINUTES:**

**VOTE:** Dot made a motion to approve the minutes of May 5, 2014 as amended, Cortni seconded. The motion was approved 4 - 0 with Louise abstaining because she was not at the meeting on May 5th.

**VOTE:** Cortni made a motion to pre-approve Deb's unpaid CPC hours and have Kathy sign off on them, Mike seconded, and approval was unanimous.

Action Item: Krista is to contact Deb to get her unpaid hours and have Kathy sign off on them. Deb will need to be paid prior to June 30, 2014 (end of the fiscal year).

**NEWS & VIEWS:**

Kathy mentioned that the CPC numbers found in the 2013 Annual Report were incorrect. The correct numbers were posted on the CPC web page.

Cortni mentioned that there may be land offered to the town off Boxboro Road. Currently, Bill Woodhead owns the property.

Kathy mentioned that developer John Anderson working with Duffy McNulty have a prime buildable lot in Harvard Acres (Adams Drive). They are planning to put one house up on the property. However, the property has a water tank that the Fire Department was interested in and which was expected to be donated to the Town. Due to changed circumstances, the developer may not offer it to the Town for purchase. Bill is finding out how much it would be with the thought that CPA Open Space funds might be requested to cover the purchase.

Dot mentioned she was working on a CPA proposal for the STM in the Fall. It has to do with finding unmarked grave sites at cemeteries.

Mike asked why there is not a member on the CPC from Capital Planning. Kathy explained that this is not how it was originally set up in Stow.

## **OPEN PROJECT UPDATES:**

Discussion: Kathy mentioned that we do not require regular reports from various committees about their open CPA projects. The members felt that this may be something to think about for the future.

### Conservation Commission - Purchase of Open Space

Kathy gave an update that the commission may have a parcel of land that may use up the balance of \$28,500. She will provide details at an upcoming meeting.

### Design Plan for Track Road Trail

No funds have been spent on this project. There is a balance of \$46,000.

Action Item: Krista to schedule John Akers to come to a future CPC meeting and give an update.

### Purchase of 323 Great Road

Kathy gave an update that the closing will take place in the next few weeks. It is scheduled for May, but could be pushed to June. In accordance with the Town Meeting vote, 6 1/2 acres will be purchased with CPC money. The other 4 acres will be for municipal use and is going to be paid for through the town budget. She is currently working with a land surveyor to divide the parcel. She supplied the committee with a sketch plan from Foresite Engineering and an update from Karen who could not attend the meeting. The Conservation and Planning Departments will be working together to come up with a proposed process for the Board of Selectman to seek proposals for the municipal land.

### Conservation Restriction - Maple/Edgehill

The committee felt that this project was completed. There is a balance of \$5,000 associated with this project.

Action Item: Krista to contact John Beusch from the Stow Conservation Trust to confirm this project is complete. She is then to have the funds returned to the Open Space Bucket.

### West School Parking

Dot will update us on the status of this project at our next meeting.

### Rehab Monuments and Headstones

Mike mentioned he was not sure where this project was and suggested we should have GH Gledhill to a meeting to give the CPC an update.

Action Item: Krista to contact GH Gledhill to come to a future CPC meeting to provide an update.

### Historic Document Preservation Project

No money has been spent on this project. There is a balance of \$100,000.

Action Item: Krista to contact Linda Hathaway to come to a future CPC meeting to provide an update.

Inventory of Historic Town Properties

Dot will update us on the status of this project at our next meeting.

Cemetery Wall Restoration

No funds have been spent on this project. There is a balance of \$60,000.

Action Item: Krista to contact GH Gledhill to come to a future CPC meeting to provide an update.

Purchase Deed Restrictions

No funds have been spent on this project. There is a balance of \$250,000. This will be discussed at a later meeting in more detail.

SMAHT Consultant

There is a balance of \$1,037 associated with this project.

Action Item: Krista to contact Mike Kopczynski from Housing Trust to see if the balance of funds are needed.

Pilot Grove/Plantation Expansions

The Pilot Grove portion is underway and the Plantation portion is in appeals court at the moment.

**2014 ARTICLE DISCUSSION:**

Pine Bluffs: Cortni and Mike will be the CPA liaisons working with the Recreation Commission.

Library: Dot and Kathy will be the CPA liaisons working with the Library.

**NEW BUSINESS:**

Krista is to check with Deb on where the CPC sign is and looking into having it put at Pilot Grove 2.

Krista needs to obtain the CPC Committee Members reappointment papers and forward them to Linda.

**MEETING SCHEDULE:**

June 23rd  
July 21st  
August 11th

Cortni made a motion to adjourn at 9:16 pm, Dot seconded, and approval was unanimous.

Respectfully submitted by:  
Krista Bracci

